



Announcement No. 22, s. 2016

ANNOUNCEMENT

TO : ALL HEADS OF CONSTITUTIONAL BODIES, NATIONAL GOVERNMENT AGENCIES (NGAs), LOCAL GOVERNMENT UNITS (LGUs), GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS (GOCCs), AND STATE UNIVERSITIES AND COLLEGES (SUCs)

SUBJECT : SINOP 2: A Course on Book Conservation & Print and Electronic Archiving

The Society of Filipino Archivists, Inc. (SFA) will be conducting a seminar-workshop entitled **SINOP 2: A Course on Book Conservation & Print and Electronic Archiving** on April 20-22, 2016 at the Diamond Suites, No. 8 Apitong cor Escario Sts., Cebu City.

At the end of the 3-day activities, participants shall be able:

- to understand archiving and records management concepts and principles and perform selected records management skills;
- to perform intensive book and paper conservation skills; and
- to understand and apply archiving skills in print and electronic records.

All concerned government employees, particularly archivists, records officers, librarians, curators, cultural heritage workers, secretaries, administrators and their staff, and other personnel in-charge of libraries, records and archives are encouraged to participate in the said Seminar-Workshop.

Registration fees are, as follows:

Live-in	Php6,500.00	Inclusive of registration, accommodation (April 20, 2:00p.m. – April 22, 12:00 noon), meals (April 20, a.m. snacks – April 22, p.m. snacks), instructional materials, kit and other administrative expenses.
Live-out	Php5,500.00	Inclusive of registration, meals (am/pm snacks & lunch), instructional materials, kit & other administrative expenses.

In a R.A.C.E. to Serve: Responsive, Accessible, Courteous and Effective Public Service

Note: An amount of Php100.00 is added to the registration fee if paid in check issued outside Metro Manila. Participants who will check-in before 2:00 pm shall pay on their own personal account.

To register, you may coordinate with **Mr. Israelex A. Valeña** at mobile number 0917-3274175 and **Mr. Mark Ryan Q. Betia** at mobile number 0927-1536169 or through email at israelex19@gmail.com and markryan.betia@gmail.com, respectively. You may also register online at <http://tinyurl.com/sinop2-reg>. Kindly visit their official website at <http://filipinoarchivists.org> or their facebook page at <http://www.facebook.com/Society.of.Filipino.Archivists> for more information.


ALICIA dela ROSA-BALA
Chairperson

01 APR 2016